



Afterschool Care Program

The purpose of the OAKS afterschool care program is to provide adult supervision after school hours for students whose parents work outside the home. The after school care program is only available on days school is in session. There is no after school care on half days.

GUIDELINES

- Students who need afterschool care will need to register by completing the application form on the back of this page. Spots are limited.
- Hours of operation are 3:30pm – 5:30pm, Monday –Thursday.
- For those who have registered, the cost of the program is \$5 per hour, per child. Registering reserves your spot for the days chosen.
- Drop-In students (those who are not registered) will pay a fee of \$10 per hour, per child.
- A snack will be provided for students in the after school care program at snack time.
- Sign In/Out will be electronically via a pick up barcode ID generated by the FACTSMGT system.
- You must have your pick up barcode ID keytag when picking up your child.
- Only those on the authorized pick up list will be allowed to pick up a student.
- If you wish to have someone not on the list pick up your child, you **MUST** first notify the office and the person picking up your child will be required to show photo ID.
- If a parent/guardian is late to pick up their child, a \$1/minute rate will apply. Time will be verified by the chromebook clock. The \$1/minute charge is automatically added by the system.
If you are running late, please notify the aftercare director.
- You must always check your child out of aftercare. Children are not allowed to leave unless the aftercare director has given the all clear.
- A photo ID must be presented at any time a member of the OAKS staff requests it.

RULES:

1. Always be respectful and follow the directions of all teachers and staff.
2. Be kind to others. Respect the personal property and space of others. Any form of physical harm is prohibited.
3. Children are not allowed to leave the gym/play area without permission; this includes going to the bathroom or getting a drink of water.
4. The use of electronic devices is not allowed in aftercare.
5. All school policies in the student handbook apply while in aftercare.

For the safety of students and staff, all children in the aftercare program must agree to abide by the rules as stated above.

Afterschool Care Form

STUDENT INFORMATION

Name: _____

Name: _____

Name: _____

Name: _____

I NEED AFTERCARE OF THE FOLLOWING DAYS

☐ Monday

☐ Tuesday

☐ Wednesday

☐ Thursday

There is no aftercare on Fridays

CONSENT & AGREEMENT

1. I understand that by registering the child(ren) named above, I am assuming responsibility for all fees due for child care services.
2. I understand that the program closes promptly at 5:30 P.M.
3. I understand that I am responsible for the late pick-up fee of an additional \$1/minute, per child, if I arrive after 5:30 PM.
4. I understand and agree that OAKS Aftercare Program is a privilege. Students and families who consistently fail to follow program expectations—including repeated late pickups, ongoing behavioral concerns, or disregard for school and Aftercare rules, may lose the privilege of participating in the Aftercare Program.
5. I understand and agree that repeated violations of program policies could result in temporary or permanent removal from Aftercare at the discretion of the school administration.
6. I understand that signing my child out electronically has the same legal validity and effect as my handwritten signature.

Signature: _____

Date: / /

We appreciate the partnership of our families in helping us maintain a positive, safe, and respectful environment for every child.