



# OAKS

OOLTEWAH ADVENTIST SCHOOL

Dear Parent/Guardian,

The Ooltewah Adventist School (OAKS) uniform policy requires students to wear their OAKS attire every day. Not adhering to the school uniform policy is considered a violation of school policy.

*Please note the following guidelines:*

- Students are expected to arrive for the school day dressed in OAKS attire everyday as stated in the school uniform policy in the OAKS Parent Handbook.
- Students are to be in uniform at all times, except on scheduled non-uniform days or when special permission is granted by administration for Spirit Days. Parents will receive advanced notice of Spirit Days. On those days your child can wear the theme of the day or their OAKS uniform. Spirit Days are not non-uniform days.

**Uniform Violation Consequences:**

Offense	Consequence
1 <sup>st</sup>	<ul style="list-style-type: none"> <li>• Warning/Uniform Violation note home to Parents</li> <li>• Classroom teacher will follow up with parents</li> </ul>
2nd	<ul style="list-style-type: none"> <li>• Parents/guardians will be contacted and asked to bring a uniform to school.</li> <li>• Students will be held out of class until violation is corrected.</li> </ul>
3rd	<ul style="list-style-type: none"> <li>• Parents/guardians will be contacted and asked to bring a uniform to school.</li> <li>• Students will be held out of class until violation is corrected.</li> <li>• A <b>\$25</b> fee will be assessed. The fee must be paid in cash before the student will be allowed to return to class.</li> </ul>

As the parent of \_\_\_\_\_,

- I have read and reviewed with my child the school uniform policy requirements and the consequences for not following the dress code.
- I understand that I can contact the school if I am experiencing a financial hardship and need help securing a uniform.
- I understand that I can meet with Ms. Caswell at anytime or make a request to the Uniform Committee.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date